



# Statesboro MainStreet Farmers Market 2023 Vendor Application (Artisans)



## VENDOR INFORMATION

Business Name: \_\_\_\_\_ Vendor (Individual) Name: \_\_\_\_\_

E-mail: \_\_\_\_\_ Website/Social: \_\_\_\_\_

Preferred Telephone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Alternate Telephone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

\_\_\_\_\_

Mailing Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ County \_\_\_\_\_

Address Checks To (Name): \_\_\_\_\_  Billing Address is same as Mailing

Billing Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ County \_\_\_\_\_

\_\_\_\_\_

## PRODUCT & SALES INFORMATION

**Applicable Categories:** The market promotes only locally made artisanal products. Each product must be originally constructed, cast, dyed, sewn, thrown, blown, painted, drawn, pulled, woven, poured or whatever it is you do so well, and must be done by you. Please describe your product in detail, with proposed pricing. (New applicants must submit samples for review.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Strong preference will be given to products that embody local themes and/or utilize materials found or procured locally, including natural elements such as wood, stones, fibers, clays, plants. Please list all local sources of material incorporated in your products.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_(Initial) I certify that all of the products I sell at market will be made by me/my local business, with local subjects and/or materials to the extent possible.

Address where products are made:

Mailing Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ County \_\_\_\_\_

Check any certifying documents or licenses you hold or are held by your suppliers:

- USDA Organic
- USDA Organic or Made with Organic Material
- Product Liability Insurance
- Sales and Use Tax Certificate
- Other related: \_\_\_\_\_

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\_\_\_\_\_(Initial) I certify that all relevant Sales and Use Tax for products I sell at Saturday markets and Market2Go will be the responsibility of both me and the customer, and that the market will not collect these fees on my behalf.

\_\_\_\_\_(Initial) I certify that all products I sell at market will be grown/made by me/my local farm unless a written waiver has been obtained from market management.

\_\_\_\_\_(Initial) I certify that I understand the market's token exchange program, and will not be reimbursed for any tokens that I am not authorized to collect.

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### MARKET MEMBERSHIP

The Statesboro MainStreet Market and Statesboro Market2Go are MEMBERS ONLY MARKETS. All prospective market vendors are required to submit a new market application annually and, upon approval, must pay an **annual membership fee of \$75**. Approved market members are entitled to: (1) sell online on the Statesboro Market2Go year-round; (2) participate in scheduled Saturday markets at fees determined by space selection; and (3) priority consideration for a booth at the annual Shopping by Lantern Light event.

The MainStreet Farmers market will reopen **Saturday, April 1, 2023**, at the new facility behind the Convention and Visitors Bureau, and operate there each Saturday morning, from 9:00 to 12:30, through November 18, 2023.

### VEHICLE REGISTRATION

License Plate #1 (Primary): \_\_\_\_\_ License Plate #2 (Secondary): \_\_\_\_\_

Make/Model: \_\_\_\_\_ Make/Model: \_\_\_\_\_

\_\_\_\_\_(Initial) I certify I have included all of the vehicles I intend to use at markets. I understand I must park in the designated Vendor Parking Lot promptly after unloading my vehicle. I will register any new vehicles with the Market Manager to ensure I am not in violation of the parking policy.

\_\_\_\_ (Initial) I certify that I understand I must arrive for Saturday setup no later than 8:30 AM and that I may be denied entry if I do not arrive on time and/or do not coordinate arrangements with the market manager prior to the market. I also certify that I understand my vehicle must be parked and my table display must be complete by 8:45 AM for the safety of market guests.

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### VENDOR ATTENDANCE & BOOTH CONFIGURATION

Select the venue(s) you wish to participate at (including the estimated number of weeks):

SATURDAYS ( \_\_\_\_ / 34 )

MARKET2GO ( \_\_\_\_ / 52 )

Select your Booth Tier:

INDOOR / COVERED (\$25/week)

OUTDOOR (\$15/week)

If opting for INDOOR/COVERED space, select your preferred booth configuration:

*\*Includes electrical outlets*

Flat (Up to one 10' table)\*

L-Shape (Up to two 6' tables)\*

U-Shape (Up to three 6' tables)

Note: Outdoor Vendors are allocated a standard 10x10' space, and may configure their tables as they wish, so long that it remains within their allocated space and does not obstruct another vendor.

Please describe your general booth layout and any notable details regarding your preferred setup:

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### SPECIAL ACCOMODATIONS

Please indicate and detail any special accommodations requests, such as additional spacing, proximity to other vendors, electrical requirements, etc:

Electrical Outlets

Additional Space

Proximity to Other Vendor(s)

Other:

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To add or cancel dates during the season, please notify the market manager **1 week in advance** of the date you want to add or change. This helps to improve market planning and maintain an attractive booth layout every week.

\_\_\_\_ (Initial) I certify my requested space(s) will be allocated for my booth on my selected dates, and I will not be reimbursed for a missed market unless I CANCEL at least 1 week in advance.

Please **CIRCLE / INDICATE** on the chart, all dates you are requesting to participate in the Saturday market:

April	May	June	July	August	Sept	Oct	Nov
1	6	3	1	5	2	7	4
8	13	10	8	12	9	14	11
15	20	17	15	19	16	21	18
22	27	24	22	26	23	28	21*
29			29		30		

\* A separate application for Shopping By Lantern Light will be issued in September 2023

## 2023 SEASONAL BOOTH RATES

Any vendor **prepaying for more than 17 weeks** will receive a **10% discount** off of their booth fee total. Pre-payments must be made **no later than 1 week prior** to a vendor's start date for the season. Once a tier has been selected, the vendor will be placed in their respective area for the remainder of the season, unless prior arrangements are made. Any requests to be moved to an alternate location of a different tier (i.e. Indoor to Outdoor) must be made **at least one week in advance**. If you have any questions regarding this new system, please do not hesitate to ask.

	Weekly	FULL SEASON before Discount	(10 % Discount)	Total after Discount
<b>Indoor/Covered</b>	\$25	\$850	-\$85	\$765
<b>Outdoor</b>	\$15	\$510	-\$51	\$459

## HOLD HARMLESS and INDEMNIFICATION

\_\_\_\_\_(Initial) I agree to take part in the market at my own risk and will not hold the market, its directors, officers, agents, employees, sponsors or site owners (Visit Statesboro Center) responsible for any legal, financial and/or personal liability resulting from the participation therein.

## VENDOR GUIDELINES

Statesboro MainStreet Market vendors and Market2Go vendors are expected to abide by the regulations established for those markets as detailed in the attached Market Vendor Guidelines.

*I affirm that I have received, read and agree to comply with the rules and regulations in the Market Vendor Guidelines*

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

*Thank you for your application!  
A Farmers Market team member will promptly follow up with your request upon submission.*